

SHIP PRE-ARRIVAL SECURITY INFORMATION FORM

1. Article 6.3 of Regulation 725/2004 requires that all ships entering the port of a Member State must submit pre-arrival security information to the competent authority for maritime security (as defined in Article 2.7). Where a Member State has appointed more than one such competent authority, the information should be submitted to the competent authority with responsibility for the port of arrival. At the 4th MARSEC meeting on 31 January 2005, the Committee discussed the security information to be submitted by ships prior to entry into EU ports and supported the data set agreed at MSC 79 and published as guidance to IMO Contracting Governments in MSC/Circ.1130.

2. Member States will recall that MSC 79 decided not to adopt a standard form for submission of the agreed data set but instead agreed that the data set should be remitted to the next FAL Committee meeting for consideration as a new EDI form. However, FAL could not reopen the data set itself for discussion as this was the responsibility of MSC.

3. In view of the support of the EU Member States both at MSC 79 and in the MARSEC Committee, in the interests of harmonising the implementation of SOLAS/ISPS in the EU the Commission proposes that a standard form should be adopted for the pre-arrival information to be submitted by or on behalf of ships entering EU ports. This form would be the standard, or normal, data set to be requested, but Member States would retain the flexibility provided for in SOLAS XI-2/regulation 9.2.1.6 to request additional information on a case-by-case basis.

4. The Commission has prepared the attached Form, which is based on the data set included in MSC/Circ.1130, but with a number of simplifications:

- the recording of information on the ISSC and IISSC has been combined, but all the questions have been included;
- a format for the date has been included to avoid any confusion;
- the table to provide details of special or additional measures applied at a port facility avoids repeating the information about date, port etc. since this will be the same in as the previous table;
- the two tables about ship-to-ship activity have been combined and a box has been added to state the total number of activities, since there may be many more than ten, in which case the rest should be provided on a separate page;
- there are tick-boxes to confirm that the ship's crew list and the passenger list have been attached to the Form;
- the information in the explanatory notes (e.g. in respect of Classes of dangerous goods) has been included in the form to make it easier to use.

In addition the Heading refers to the legal basis (SOLAS and Regulation 725/2004) and states that the Form should be submitted to the competent authority for maritime security of the port of arrival.

5. The Commission proposes that this Form should be adopted by the Member States, and seeks their views on whether this should be on the basis of agreement by the MARSEC Committee, or perhaps more formally as a Commission Regulation agreed by the Committee under the comitology procedure. The MARSEC Committee might also like to consider whether to submit the Form to MSC 81 (or table it at MSC 80 if a non-EU country has submitted a proposal), although this should be without risking that the data set itself will be reopened for discussion.

SHIP PRE-ARRIVAL SECURITY INFORMATION FORM
 FOR ALL SHIPS PRIOR TO ENTRY INTO THE PORT OF AN EU MEMBER STATE
 (SOLAS REGULATION XI-2/9 AND ARTICLE 6.3 OF REGULATION (EC) No. 725/2004)

**TO BE SUBMITTED TO THE COMPETENT AUTHORITY FOR MARITIME SECURITY OF
 THE PORT OF ARRIVAL**

<i>Particulars of the ship and contact details</i>							
IMO number		Name of ship					
Port of registry		Flag State					
Type of ship		Call Sign					
Gross Tonnage		Inmarsat call numbers (if available)					
Name of Company		CSO name & 24 hour contact details					
Port of arrival		Port facility of arrival (if known)					
<i>Port and port facility information</i>							
Expected date and time of arrival of the ship in port (ETA)							
Primary purpose of call							
<i>Information required by SOLAS regulation XI-2/9.2.1</i>							
Does the ship have a valid International Ship Security Certificate (ISSC)?	YES	ISSC	NO - why not?		Issued by (name of Administration or	Expiry date	
Does the ship have an approved SSP on board?	YES	NO	Security Level at which the ship is currently operating?	Security Level 1	Security Level 2	Security Level 3	
Location of ship at the time this report is made	Sea						
List the last ten calls at port facilities in chronological order (most recent call first):							
No.	Date from (dd/mm/yyyy)	Date to (dd/mm/yyyy)	Port	Country	UNLOCODE (if available)	Port facility	Security Level
Did the ship take any special or additional security measures, beyond those in the approved SSP? If the answer is YES, indicate below the special or additional security measures taken by the ship.						YES	NO
No. (as above)	Special or additional security measures taken by the ship						
1							
2							
3							

MARSEC Doc 0508

4					
5					
6					
7					
8					
9					
10					
List the ship-to-ship activities, in chronological order (most recent first), which have been carried out during the period of the last ten calls at port facilities listed above. Expand table below or continue on separate page if necessary – insert total number of ship-to-ship activities:					
Have the ship security procedures specified in the approved SSP been maintained during each of these ship-to-ship activities?		YES	NO		
If NO, provide details of the security measures applied in lieu in the final column below.					
No.	Date from (dd/mm/yyyy)	Date to (dd/mm/yyyy)	Location or Longitude and Latitude	Ship-to-ship activity	Security measures applied in lieu
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
General description of the cargo aboard the ship Ballast					
Is the ship carrying any dangerous substances as cargo covered by any of Classes 1, 2.1, 2.3, 3, 4.1, 5.1, 6.1, 6.2, 7 or 8 of the IMDG Code?			YES	NO	If YES, confirm Dangerous Goods Manifest (or relevant extract) is attached
Confirm a copy of ship's crew list is attached			YES	Confirm a copy of the ship's passenger list is attached	
<i>her security related information</i>					
Is there any security-related matter you wish to report?		Provide details:			NO
<i>Agent of ship at intended port of arrival</i>					
			Contact details (Tel. no.):		
<i>Identification of person providing the information</i>					
Title or Position (delete as appropriate): Master / SSO / CSO / Ship's agent (as above)		Name:		Signature	
Date/Time/Place of completion of report					